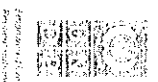




Annual Work Plan January-April 2014



Year: 2014

Award Number: 00074624

Project Number: 00086885

Project Title: Strengthening National and Community Systems for Effective Disaster Risk Management

Project Period: May 2013 to April 2014

Intended Outcome # 1. Improved national disaster risk management systems

Expected Output: 1a. Inter-cluster coordination system's capacity for disaster preparedness and response strengthened

#	Planned Activities	Timeframe				Lead Agency	Donor	Description	Amount
		J	F	M	A				
i.	Revision of ToR for the Inter-Agency Coordination Group (IACG) to include DRR					NDMA	JICA	Meeting/s	500
ii.	Capacity building of the NDMA to coordinate IACG					UNDP	JICA	TA	-
iii.	Capacity building of sectoral/cluster lead agencies & DRM Focal stakeholders covering e.g. new tools in DRR, development of SOPs, roles & responsibilities of each stakeholder.					NDMA, OCHA, UN System	JICA	TA/ Training	10 000
Expected Output: 1b. Capacity of local urban government authorities strengthened to develop and implement disaster preparedness and response plans									
i.	Support Mbabane & Matsapha Municipal Town Councils to finalise drafting of Contingency Plans (CPs)					OCHA	JICA	TA/Training/ meeting/s	5 000

#	Planned Activities	Timeframe				Lead Agency	Donor	Description	Amount
		J	F	M	A				
Expected Output: 1c. Simulation of multi-hazard national and local government contingency plans									
i.	Facilitate revision & updating the National Multi-Hazard Contingency Plan (MHCP) 2012-2013					NDMA	JICA	TAV Meetings & Workshops	5 000
i.	Facilitate development of EPR simulation plan/s					OCHA & UN System	JICA	TA & meetings	5 000
ii.	Conduct a simulation exercise to test capacities e.g. NDMA coordination capacity; regional and community & UN capacity					OCHA & UN System	JICA	TAV Training	25 000
Intended Outcome # 2 Improved national early warning systems									
Expected Output: 2a Integrated National Early Warning System (NEWS) for multi hazard identification and monitoring developed									
i.	Conduct a review of the national early warning (EW) systems including all stakeholders					NDMA & UN System	JICA	Consultancy	10 000
ii.	Facilitate procurement of EW forecasting equipment & training in use of equipment					NDMA & UNDP	JICA	Procurement	20 000
Expected Output: 2c One (1) National Situation Room and four (4) Regional Disaster Warning Centres identified and refurbished and made functional for generation, dissemination and use of EW information									
i.	Comprehensive country situation analysis/risk assessment and mapping (<i>align with ongoing risk mapping interventions</i>) and update MHCP					NDMA & UN System	JICA	Consultancy	35 000
Intended Outcome # 3 Regional and community emergency preparedness and response strengthened									
Expected Output: 3a Disaster preparedness and emergency response practices at regional and community levels strengthened									
i.	Establishment of a national situation room and 4 regional disaster warning centres					NDMA, MoPWT	JICA	Contractor Procurement	170 000
ii.	Procurement of contractor and refurbishment works					NDMA	JICA	Contractor Procurement (adverts)	2 000
iii.	Development of SOPs for the EW Centres					NDMA & UN System	JICA	TAV Meetings	5 000
iv.	Facilitate procurement of office equipment to be used in EW Centre (photocopier, printers, binders, computers etc)					NDMA & UNDP	JICA	Procurement	20 000

#	Planned Activities	Timeframe			Lead Agency	Donor	Description	Amount
		J	F	M				
	Capacity building through conducting a training of trainers TOT in DRR/M and EPR				NDMA	JICA	Training	10 000
	Expected Output: 3 b Assessment, mitigation and early recovery (ER) interventions against effects of natural and man-made disasters & climate change improved							
i.	Establishment of Regional EPR teams drawn from regional development teams (RDTs)				NDMA	JICA	Meetings	5 000
ii.	Conduct capacity building of regional EPR teams				NDMA & UN System	JICA	Training	10 000
i.	Facilitate handing over to the DP/MO/NDMA the 4 vehicles for multi-sectoral rapid assessments				NDMA & UNDP	JICA	Procurement	-
ii.	Facilitate training in use of Rapid Assessment (RA) tools and equipment in RAs				NDMA & UNDP	JICA	TA & Training	16 405
iii.	Facilitate handing over to the DP/MO/NDMA Camp Management materials etc				NDMA & UN System	JICA	Procurement & Training	-
iv.	Facilitate finalization & adoption of information management strategy for EPR				NDMA	JICA	Meetings	2 000
	<i>Monitoring & Evaluation of Project Progress and presentation of reports to Project Steering Committee (PSC)</i>				NDMA	JICA	Transport & meetings	-
	Total Budget							350 905

Note: The amount of resources received from the Republic of Japan (JICA) by the Swaziland UNDP country office would be subjected to exchange rate.

Approved by:

Name: NADA

Signature: 

on behalf of NDMA

Name: KASIRU NABID

Signature: 

on behalf of UNDP Swaziland Country Office